

INFORMATION SHEET FOR CUSTOMERS REQUESTING ELECTRIC SERVICE

CUSTOMER NAME: _____ DATE: _____ WO# _____

Please sign and return to this office all the forms indicated below along with a check in the amount of \$ _____ to provide electric service to your property at _____ (See attached letter for an explanation of these charges.) Also, give this form to your electrical contractor to assist him in the proper installation and the scheduling thereof.

- _____ Permanent Service Agreement, in duplicate. Both copies must be returned. A copy executed by San Isabel will be returned to you for your records.
- _____ Indeterminate Service Agreement, in duplicate. Both copies must be returned. A copy executed by San Isabel will be returned to you for your records.
- _____ Security Light Contract
- _____ Easement Form (must be notarized)
- _____ Application for Electric Service Card
- _____ Application for Residential Electric Service Form (must be notarized)
- _____ Application for Commercial Electric Service Form (must be notarized)
- _____ Share and Membership Certificate
- _____ Estimate of Connected Load Form - To be completed by consumer or electrical contractor with appropriate numeric values so that we can accurately size your transformer and service cable.
- _____ A plot plan showing where on your property you will be building and where your electric service entrance (your electric meter) will be located.
- _____ Meter Base Location Form

ALL electrical services must be approved by the appropriate Electric Inspector in your area before San Isabel can connect your service. Any questions regarding inside wiring should be directed to the appropriate inspector in your area. Inspectors are as follows:

<u> </u> Pueblo Regional Building Authority 316 W. 15th Street Pueblo, Co. Phone: 543-0002 (Pueblo County, except Rye	<u> </u> Richard Wyland 525 So. Albert Walsenburg, Co. Phone: 738-1317 (Town of Rye, Huerfano, Costilla, and Las Animas Counties)	<u> </u> Ron Boschae and Claude Toussaint 615 Macon, Rm B-3 Canon City, Co. 81212 Phone: 275-2816 (Fremont and Custer Counties)
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ADDITIONAL INFORMATION
(Please Read Those Checked)

The consumer is required to supply an approved electrical service entrance on the house. San Isabel will supply you with an approved meter socket and the necessary service cable at the time your permanent service is installed. This applies to either overhead or underground.

_____ If the service will be overhead, and if the mast for the electric service entrance will extend above the roof, and if San Isabel will be attaching the electric service cable to the mast, the mast must be constructed of galvanized rigid conduit, two and one-half inch (2 1/2") diameter, minimum.

_____ If the service will be underground, the meter shall be mounted at approximately five and one-half (5 1/2) feet above ground on a permanent structure and not less than three (3) feet above ground for a meter pedestal. The consumer will be required to supply a two and one-half (2 1/2) inch diameter conduit mounted on the bottom left-hand side the meter socket and extending eighteen (18) inches below grade.

_____ If the service will be underground and the CT metered at the transformer, San Isabel will provide secondary cable from the transformer to the consumer's disconnect switch or other approved termination point on the exterior of the consumers building.

_____ The consumer will be required to supply a trench, a minimum of six (6) inches wide, at least thirty (30) and not over thirty-six (36) inches deep, between the transformer or transformer pole and the meter socket. Before digging the trench for the permanent service, contact our Superintendent of Operations, at 1-800-279-7432, to coordinate our Construction Crew's schedule with the opening of the trench. When the customer is ready to have the permanent service installed and the trench has been approved by our personnel, a crew from San Isabel will install the service cable in the trench, after which the customer will be responsible for backfilling the trench in such a manner that the cable is not damaged.

_____ If the service will be above ground to a meter pole, the meter pole shall be supplied by San Isabel Electric. The meter socket shall be mounted approximately five and one-half (5 1/2) feet above the ground, and the conduit riser shall extend to within one (1) foot from the top of the pole.

_____ If you require temporary power during construction, there will be an additional \$20.00 connect fee. The temporary meter loop must be built for an overhead or underground source, whichever is appropriate, and have leads long enough to connect into our transformer. The temporary meter pole shall be constructed so as to place the meter approximately three (3) to five and one-half (5 1/2) feet above the ground, and with service termination point not less than twelve (12) feet, and with all exposed conductors a minimum of ten (10) feet above ground. Please be advised that if we supply anything for temporary power that is not used for the permanent service, there will be a minimum \$250.00 charge to the customer. by San Isabel Electric. The meter socket shall be mounted approximately five and one-half (5 1/2) feet above the ground, and the conduit riser shall extend to within one (1) foot from the top of the pole.

Revised 12/01