

MINUTES
Board of Directors Meeting
San Isabel Electric Association, Inc.
April 5, 2019

The regular meeting of the Board of Directors of San Isabel Electric Association, Inc., was held Friday, April 5, 2019, at the San Isabel Electric Association headquarters office, 781 E. Industrial Boulevard, Pueblo West, Colorado.

Call to Order - The meeting was called to order at 9:32 a.m. by President Jacque Sikes, who presided. Secretary Doris Morgan acted as secretary.

Roll Call - Upon calling the roll, the following Directors were present: Donald Keairns, Deborah Rose, Doris Morgan, Joseph Costa, Jacque Sikes, Dennis Maroney and Edward Garcia, being a quorum of the Directors of San Isabel Electric Association, Inc. Also present were: Reginal Rudolph, General Manager; Ryan Elarton, CFO; Gary Eitel, CAO; Darryl Stewart, COO; Sisto Mazza, General Counsel; Bonnie Myers, Assistant to the General Manager.

Visitors: Jeff Shaw, Pueblo Economic Development Corporation

Adopt Agenda - The President asked if the Board had any additions to the agenda. A motion was made by Mr. Costa, seconded by Mr. Maroney and unanimously carried. The agenda was then adopted.

Meeting Minutes - A motion was made by Ms. Rose, seconded by Mr. Costa, and unanimously carried, that the minutes for last month's regular Board meeting be approved.

A motion was made by Ms. Rose, seconded by Mr. Costa, and unanimously carried, that the minutes for the March 7 special Board meeting be approved.

Consent Agenda - A motion was made by Ms. Rose, seconded by Mr. Costa, that the consent agenda items be approved. The motion to approve the consent agenda items was unanimously carried, which includes: *Statistical Report, Monthly and Year-to-Date Operating Statements, Balance Sheet, Form 7, Check Register, RUS/CFC/Loan Fund Status, Manager's Expense Reports, Work Order Inventory & Special Equipment Schedules, Outage Report, Cash Flow Statement, Summary of Write-Offs, Investment Analysis, Revenue Comparison, and Construction Work Load.*

Safety Meeting Report - The safety meeting report for February, 2019, has been submitted to the Board. A motion was made by Ms. Rose, seconded by Ms. Morgan, and unanimously carried, that the safety meeting report be approved.

Staff Report - Mr. Rudolph, Mr. Elarton, Mr. Stewart and Mr. Eitel gave verbal reports.

General Manager – Reg Rudolph - Mr. Rudolph submitted a written report to the Board and gave a verbal report.

CFO – Ryan Elarton - Mr. Elarton submitted a written report to the Board and gave a

verbal report.

COO – Darryl Stewart – Mr. Stewart submitted a written report to the Board and gave a verbal report.

CAO – Gary Eitel – Mr. Eitel submitted written report to the Board and gave a verbal report.

Board Education

Year-End Review – Mr. Elarton gave a verbal report to the Board.

Economic Development – Jeff Shaw from Pueblo Economic Development Corporation gave a verbal report on economic development.

Administrative Items

Quarterly Donation Report – Mr. Eitel submitted a written report of donation from April 2018 through March 2019.

Donation Requests – Mr. Eitel gave the Board a presentation of donations. The following donation requests were submitted to the Board.

Trinidad High School requested a donation for a first aid and CPR class. No action taken.

Solar Roast Cares requested a donation for the Beulah Challenge. A motion was made by Ms. Rose, seconded by Mr. Keairns, and unanimously carried to donate \$500.

American Medical Response requested a donation for AMR Safety Jam. A motion was made by Ms. Rose, seconded by Ms. Morgan, and unanimously carried to donate \$1,000.

American Legion Auxiliary 207, Pueblo West requested a donation for the Kim Cole Fundraiser. No action taken.

Friends of Hollydot requested a donation for the 2nd Annual Friends of Hollydot Golf Tournament. A motion was made by Mr. Maroney, seconded by Ms. Morgan, and unanimously carried to donate \$250.

The Town of Aguilar requested a donation for the Augmentation Pond. A motion was made by Ms. Rose, seconded by Mr. Maroney, and unanimously carried to donate \$7,500.

POSADA requested a donation for Juleps & Jodphurs. No action taken.

Huerfano County requested a donation for the Cucharas River Channel Restoration Project. A motion was made by Mr. Keairns, seconded by Mr. Maroney, and unanimously carried to donate \$3,000. Mr. Garcia abstained from voting.

The Pueblo County Fair Board requested a donation for the 2019 Pueblo County Fair. A motion was made by Mr. Garcia, seconded by Ms. Morgan, and unanimously carried to donate \$500.

Beulah Fire Protection Ambulance District Auxiliary requested a donation for the Barn Dance Fundraiser. A motion was made by Ms. Rose, seconded by Ms. Morgan, and unanimously carried to donate \$500.

Two Peaks Fitness requested a donation for the La Veta Oktoberfest Half Marathon. A motion was made by Mr. Keairns, seconded by Mr. Garcia, and unanimously carried to donate \$500.

Rye High School Booster Club requested a donation for the 2019 After Prom. A motion was made by Mr. Maroney, seconded by Ms. Rose, and unanimously carried to donate \$500.

Spanish Peaks Cycling requested a donation for the 2019 Stonewall Century Bicycle Ride. A motion was made by Mr. Keairns, seconded by Ms. Morgan, and unanimously carried to donate \$500.

Pueblo West Metro District requested a donation for the Pueblo West 50th Anniversary. A motion was made by Ms. Morgan, seconded by Ms. Rose, and unanimously carried to donate \$1,000.

Pueblo District 70 requested a donation for the Pueblo West High School After Prom. A motion was made by Ms. Rose, seconded by Ms. Morgan, and unanimously carried to donate \$100.

Beulah Fire Protection & Ambulance District requested a donation for emergency siren services fees. A motion was made by Mr. Garcia, seconded by Ms. Rose, and unanimously carried to donate \$1,860.

Tom Sawyer Fishing Derby requested a donation for the Tom Sawyer Fishing Derby. A motion was made by Ms. Morgan, seconded by Ms. Rose, and unanimously carried to donate \$500.

Donation Reports – A donation report was received from the American Red Cross of Southwest Colorado.

Policy Review – Ms. Myers submitted a written report to the Board and gave a verbal report. Board and Employee Policies are on a yearly review cycle with five to six Policies being reviewed each month. Board Policies 2-1, 2-2, and 4-2 and Employee Policies 1-6 and 1-7 were reviewed.

Board Policy 2-1, Financial Goals, was submitted to the Board with minor clerical wording changes. A motion was made by Ms. Rose to accept Board Policy 2-1 as presented, seconded by Mr. Maroney, and unanimously carried.

Board Policy 2-2, Director Compensation, was submitted to the Board for review.

Board Policy 4-2, Member/Consumer Privacy, was submitted to the Board for review.

Employee Policy 1-6, Separation of Employment, was submitted to the Board with minor clerical wording changes. A motion was made by Ms. Rose to accept Employee Policy 1-6 as presented, seconded by Mr. Keairns, and unanimously carried.

Employee Policy 1-7, Harassment, was submitted to the Board with minor clerical wording changes. A motion was made by Ms. Rose to accept Employee Policy 1-7 as presented, seconded by Ms. Morgan, and unanimously carried.

General Counsel's Report – General Counsel Sisto Mazza gave a verbal report.

SLVREC Letter – San Luis Valley Rural Electric Cooperative (SLVREC) wrote a letter thanking the Association for assistance in restoral of power during the March storm.

CREA Board Meeting Invite – The Association will be hosting CREA for their May Board Meeting.

Western United Electric Report – A written report was submitted to the Board, and Mr. Maroney gave a verbal report.

CREA Report – A written report was submitted to the Board, and Ms. Rose gave a verbal report.

Tri-State Report – A written report was submitted to the Board, and Mr. Keairns gave a verbal report.

Board Comments - The President called for comments from the Board.

May 2019 Board Meeting – The May 2019 regular Board meeting will be held Friday, May 10, 2019, beginning at 9:30 a.m.

Adjourn - There being no further business to come before the meeting, the meeting was adjourned at 3:13 p.m.

ATTEST:

/Jacque Sikes/
President of the Board

/Doris Morgan/
Secretary of the Board

We, the undersigned Directors of San Isabel Electric Association, Inc., on this date, May 10, 2019, do hereby certify and confirm in all respects, the foregoing minutes of the regular board meeting, held April 5, 2019.

_____/Jacque Sikes/

_____/Edward R. Garcia/

_____/Deborah Rose/

_____/Dennis Maroney/

_____/Doris Morgan/

_____/Joseph Costa/

_____/Donald G. Keairns/
Being all the Directors of San Isabel Electric Association, Inc.